

**EXECUTIVE DECISION RECORD**  
**CABINET BOARD - 19 NOVEMBER, 2015**  
**POLICY AND RESOURCES CABINET BOARD**

**Cabinet Board Members:**

Councillors: P.A. Rees (Chairperson) and A.N.Woolcock

**Officers in Attendance:**

Mrs.K.Jones, D.Rees, Miss.G.Cirillo and N.Evans

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor P.A Rees be appointed Chairperson for the meeting.

2. **COMMUNITY COUNCILS' MINOR PROJECT SCHEME APPLICATION**

**Decision:**

That the application from Cilybebyll Community Council be approved, in compliance with the conditions of grant entitlement of support at 45% up to a maximum of £9,000 in accordance with the Minor Projects Grants Scheme, and payment be made on receipt of paid invoices together with a copy bank statement.

**Reason for Decision:**

The decision is in accordance with the approved policy criteria and will enable community improvements.

**Implementation of Decision:**

The decision will be implemented after the three-day call in period.

3. **GOVERNANCE GROUP - 6 MONTH PROGRESS REPORT AND CORPORATE ASSESSMENT ACTION PLAN**

**Decision:**

That the report be noted.

4. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 - QUARTER 2 PERFORMANCE (1 APRIL - 30 SEPTEMBER 2015)**

**Decision:**

That the report be noted.

5. **SICKNESS ABSENCE MONITORING REPORT**

**Decision:**

That the report be noted and that Members will also receive an ongoing monitoring report on a quarterly basis.

6. **ARCHIVE COLLABORATION PROJECT**

Following discussions, Members raised their concerns regarding the condition of items stored at Carmarthenshire County Council, and requested that this matter be referred to the Joint Archives Committee.

**Decisions:**

1. That the progress made in discussions with Carmarthenshire County Council and Swansea University since 2014 be noted, and that continuation of this work be endorsed, in order to produce an option incorporating a viable business model for a co-located public service;
2. That the savings of up to 50% on peak Archive Service Budget (2013/2014) required between 2016/17 and 2018/19 as part of the service transformation programme Sustainable Swansea: Fit for Future, be noted;
3. That the relocation of the archives from Swansea Civic Centre will involve meeting the British Standard for archive storage PD5454 in

its new premises, if the Service is to retain its status as a Place of Deposit for public records, (Magistrates Courts, Coroner's etc) and achieve the UK Archives Accreditation Standard, be noted;

**Reason for Decisions:**

To obtain the views of Members on the proposal and also to obtain their support for further development of the project and that the condition of the items stored at Carmarthenshire County Council be referred to the Joint Archives Committee.

**Implementation of Decisions:**

The decisions will be implemented after the three-day call in period.

7. **TREASURY MANAGEMENT MONITORING 2015-2016**

**Decision:**

That the report be noted.

8. **FORWARD WORK PROGRAMME 2015/16**

**Decision:**

That the Forward Work Programme 2015/16 be noted.

9. **ACCESS TO MEETINGS**

**RESOLVED:** that pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

10. **WRITE OFF OF COUNCIL TAX**

**Decision:**

That the write offs of Council Tax, as detailed within the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The will be implemented after the three day call-in period.

**CHAIRPERSON**